

## ANNEX XVIII

### SUPPORT PROGRAM FOR TRAINING / VER

#### 1. Applicants and beneficiaries

1.1. Not-for-profit associations and other entities of a cultural nature and which are duly registered in the ICA may apply and benefit from this Program.

#### 2. Support

2.1. The support is intended to pay for expenses with the realization of training initiatives for children and young people in primary and secondary education, with the objective of cultivating new cinema audiences.

2.2. The amount of the support to be granted to each project may not be greater than 50% of the total cost thereof.

#### 3. Applications

3.1. Every year, the ICA sets the date or deadlines for the delivery of applications, as well as the maximum values of the amount to be granted per project.

3.2. The preparation of the application will include the following elements and information:

a) Declaration of intentions of the applicant on the topic of the project, the approach and justification of its importance, up to 5,000 characters;

b) Structure of the project, originality, objectives and target public, up to 5,000 characters;

c) Curriculum of the applicant;

d) Curriculum of the person responsible for the application;

e) List of names of the trainers and their respective curricula;

f) Foreseeable budget and financial structure;

g) Indication of the place where the project is to be held, with dates and duration;

h) Other information considered relevant for the appreciation of the application.

#### 4. Criteria of selection and respective application

In the evaluation of the projects, the jury takes into account the following parameters of appreciation:

4.1. Criterion A – Pedagogical relevance of the proposal and its capacity to enhance the artistic impact on the children and youngsters.

4.2. Criterion B – Contribution of the project towards improving cultural and educative dissemination in a given region.

4.3. Criterion C – Curriculum of the applicant in the area of training initiatives for children and young people with the objective of cultivating new cinema audiences.

4.4. Criterion D – Curriculum of the person responsible for the project, in the areas of cinema and artistic training.

## 5. Weighting coefficients

The final classification of each project is obtained by the application of the following formula:

$$CF = (A + B + C + D) / 4$$

## 6. Decision to grant the support of the ICA

6.1. Within a period of 20 days from the date of the notification of the ordered list resulting from the classifications attributed by the jury, the ICA will set the amount and the conditions of the support, consulting the person responsible for the project, the jury and, when necessary, specialised consultants.

6.2. Within a period of the same length, as from the date of presentation of the proposal of the financing presented by the ICA, the applicant should indicate whether s/he accepts or rejects the proposed financing.

6.3. Within a period of 60 days after the date of ratification, the contract between the ICA and the beneficiary will be signed.

## 7. Payments

7.1. Payment of the financial support will be made in accordance with the provisions in the contract, notwithstanding the following:

a) A 1<sup>st</sup> instalment payment, corresponding to 50% of the total of the support granted, is to be made within a period of 30 days after the signing of the financial support agreement;

b) The other payments will be made after approval by the ICA of the elements set out in the financial execution form, sent by e-mail, with a breakdown of the expense documents;

c) A final instalment payment, for an amount corresponding to 10% of the total of the support granted will be paid within a period of 60 days after the fulfilment of the conditions referred to in line 7.2.

7.2. The payment of the last instalment payment, referred to in the previous line, depends on the presentation and approval of the following elements which should be delivered within the maximum period of 60 days, and no longer, after the conclusion of the project:

a) A detailed report of the activities undertaken and of the results obtained;

b) Final accounts signed by a chartered accountant (TOC);

c) Copy of all documentation and promotional material, in any format;

d) Copy, in DVD format, of the work prepared by students in connection with the VER Program.

## 8. Acceptance of the conclusion of the project.

If the ICA considers that the project was not appropriately executed, the ICA may order the total or partial repayment of the amounts awarded.